

**Recruitment Announcement:** East Sound – South – FieldSTEM® Coordinator

**Recruitment Closes:** Open until filled

**Start Date:** Negotiable, prefer no later than July 2021.

**Job Description:**

The East Sound (South) FieldSTEM Coordinator is the regional point of contact for PEI, coordinating the implementation of FieldSTEM in their region. This position is responsible for creating and maintaining partnerships with school districts, educational leaders, nonformal educators and local agricultural, natural resource and environmental science professionals to facilitate planning and implementation of FieldSTEM. This is a home or field-based position requiring travel within, but not limited to, the East Sound (South) region identified as S. King and Pierce Counties. Candidate is expected to live within this region. PEI is a statewide organization headquartered in Olympia, Washington.

**Primary Responsibilities**

- **Represent PEI in the East Sound (South) Region**
  - Be a positive ambassador of PEI and work within the mission to implement our strategic plan goals.
  - Provide regional planning, support and reporting for PEI.
  - Attend statewide PEI program professional learning workshops/retreats.
  - Generate regional media content for PEI's social marketing and engagement efforts.
  
- **School District, School Building and Teacher Networking**
  - Engage and recruit districts, schools, and teachers to initiate systemic FieldSTEM implementation.
  - Conduct a FieldSTEM assessment annually with districts, schools, and teachers to determine implementation status and track progress.
  - Facilitate the on-going work of districts and schools to embed FieldSTEM.
  - Inform districts and schools about opportunities for field-based science education.
  - Work with PEI Program Director to develop a cadre of teacher leaders to function as the point of contact for teachers in their district regarding implementation of the FieldSTEM model. Provide leadership, support, and expertise to the teacher leaders.
  
- **Professional Learning and Regional Meeting Coordination**
  - Coordinate professional development; working with PEI Faculty, facilitators, and staff to create outcomes, secure facilities, provide a PEI presence at the event, assist with follow up and evaluation.
  - Coordinate regional meetings to communicate with teachers, district liaisons, consultants, business and organization partners, and other stakeholders as needed.
  - Work with PEI Program Director to develop a cadre of FieldSTEM Facilitators to offer professional development opportunities.
  - Coordinate FieldSTEM and other workshops and training for formal and nonformal educators and community partners.
  - Design and deliver professional learning opportunities when required.
  
- **Community Collaborator Development**
  - Conduct and maintain a community asset inventory identifying partners (businesses, NGO's, federal and state agencies, etc.) that can support FieldSTEM implementation in the region.
  - Facilitate community collaborator to school connections. Function as the point of contact for community collaborators regarding FieldSTEM. Provide leadership assistance and expertise.

- Assist in the development of career-connected learning opportunities for students.
- Assist in the development of field-based learning opportunities for students.

## **Qualifications**

- Bachelor's Degree and 3+ years of experience as a formal classroom educator is preferred.
- Experience working with and leading adults; skilled in meeting and workshop facilitation.
- Self-directed, takes initiative to follow through on plans and projects.
- Professional, positive, creative, flexible.
- Ability to work both independently and as part of a team.
- Outgoing, committed to education, teachers, and students; works well with all people.
- Experience in and commitment to justice, equity, diversity and inclusion in education and natural resource fields.
- Up to date on current initiatives in education, e.g., Common Core, NGSS, Washington State Standards.
- Awareness of key green economy sectors (natural resources, renewable energy, agriculture and food systems, outdoor recreation, environmental conservation).
- Ability to provide own transportation and proof of auto insurance coverage.

## **Wages and Employment Information**

This is a 40 hour per week position. Wages are \$28.00 - \$32.00 per hour dependent on successful applicant's qualifications and experience. PEI offers a competitive Employee Benefit Plan prorated based on FTE level and includes paid holidays, vacation/sick leave, health, vision, dental, retirement and life insurance benefits.

## **To Apply**

Please apply by submitting a job application on our website at <http://bit.ly/36m5c7T> including a cover letter and resume to Gail Kramer, PEI Finance and HR Director, or by mail to 724 Columbia St. NW, Suite 255, Olympia WA 98501. Applications will not be accepted in person and incomplete applications will not be considered.

PEI evaluates candidates based on their experience, abilities and effectiveness and does not discriminate against candidates based on any other personal characteristic or any classification. We have a commitment to integrating diverse perspectives into our workplace culture and encourage our employees to bring their whole, authentic selves to work. We strive to create a diverse team that allows us to effectively connect to the communities we serve.

PEI thoughtfully reviews every resume submitted but will only communicate with those selected for an interview.

## **About PEI:**

PEI is a leader in promoting a scientifically literate citizenry empowered to make balanced, well-informed decisions for sustainable communities. We empower educators to equitably advance scientific literacy by promoting outdoor, locally relevant, integrated, career connected, real-world science. It is a process that takes students outdoors to integrate language and math skills with an understanding of complex social (cultural, economic, civic) and natural systems to: answer authentic questions through scientific inquiry, design real solutions through engineering, and resolve issues through collaborative decision making. Find more information at <https://pacificeducationinstitute.org/>.