

## **Youth Engaged in Sustainable Systems (YESS) 2023 Program Roles and Expectations**

### **YESS programs:**

- Are offered as 180-hour CTE or core summer session courses over 5-6 weeks
  - YESS course may be offered as part of a 360- or 540-hour course that is taught over the school year
- Establish a memorandum of understanding (MOU) between school district, PEI, and community partner(s)
- Base course framework on state standards and natural resource industry-related competencies
- Take tangible steps to recruit historically marginalized students
- Recruit up to 16 students per program
- Offer students \$1,800 stipend each (for full participation)
- Arrange community partner site visits at least three days per week
- Provide opportunities for students to build professional skills, experience, and networks
- Provide documents of competencies, certificates, and/or dual credit (dual credit is defined as a high school CTE credit and a college credit)
- Assess programmatic strengths and areas for improvement

### **All YESS partners will:**

- Assign a primary organization liaison
- Adhere to all partner school district policies and procedures
- Support development, revisions and use of a course syllabus or framework
- Collaborate to obtain funding for student stipends
- Advertise the program internally and externally with provided marketing materials
- Support the long-term success of YESS

### **PEI will:**

- Create MOU with district and community partners
- Convene regular planning meetings with districts and community partners
- Provide course framework, resources, activities, pre/post assessment tools, and promotional materials
- Convene a statewide professional learning network for YESS teachers
- Fund and process \$1,500 stipend check for teacher to compensate work outside the scope of typical summer school responsibilities (see Lead Teacher section below)
- Process and disperse student stipend checks
- Visit each program in person
- Partner with higher education institutions and OSPI to gain statewide framework approvals, applicable statewide equivalencies, and dual credit
- Convene a post-program meeting with all partners to review, revise, and assess program

### **School district partner will:**

- Select lead teacher
- Compensate teacher to teach the course according to district rates and procedures
- Attend YESS launch event convened by PEI
- Adapt PEI course framework and resources to district and local needs
- Schedule space for in-classroom course sessions

- Assume liability for student participants
- Recruit participants
- Identify and communicate any necessary participant accessibility accommodations to all partners
- Arrange student lunches
- Manage transportation to and from class and work sites

**Lead teacher will:**

- Attend YESS Program launch event
- Attend at least one meeting with PEI staff and community partners both before and after the program dates
- Attend monthly PEI Professional Learning Network sessions during the spring before course
- Collect and submit student participation forms (stipend registration forms, media release, W9s, and stipend agreements)
- Track student attendance and participation
- Coordinate with PEI, partners, and students to host student presentations
- Sign document of competency that details skills gained and hours completed
- Submit program data, photos, and evaluations to PEI

**Program intern will assist lead teacher in the following tasks:**

- Recruit students
- Develop activities, resources, or other course materials
- Build relationships with students, PEI, and community partners
- Collect student participation forms
- Take and submit photos to PEI
- Help plan and host final presentations event
- Other tasks as assigned by lead teacher

**Community partners will:**

- Attend YESS launch event convened by PEI
- Recommend ways to adapt curriculum framework to industry and site needs
- Provide personal protective equipment and tools for up to 16 students
- Identify and schedule project sites, including any sites the partner cannot host at their facilities
- Assign natural resource and conservation professionals to lead student work crews, worksite visits, job shadows, internships and other career exploration opportunities as agreed upon in the MOU
- Consider hiring and internship commitments for students that have completed the YESS Program